

PUBLIC NOTICE OF DESTRUCTION OF SPECIAL EDUCATION RECORDS

Attention Parents/Guardians, Former Students, Eligible (Adult) Students:

Special education records which have been collected by the Lewiston School District related to the identification, evaluation, educational placement or the provisions of special education in the District must be maintained under state and federal laws for a period of at least five (5) years after disenrollment (withdrawn, transferred or graduated) from the district.

In accordance with the Individuals with Disabilities Education Act (IDEA) this notification is to inform parents/guardians and former students of the School District's intent to destroy the special education records of students who were born in **1996 and 1997** because the records are no longer needed to provide educational services. These records will be destroyed in accordance with state law unless the parent/guardian of eligible (adult) student notifies the school district otherwise.

Please be advised that the records may be needed for the social security benefits or other purposes. If you wish to maintain this information for your personal records, or you wish to formally object to the destruction of the information and have the records send to you, please contact **Peggy Flerchinger** at **208-748-3048**, or by email at psflerchinger@lewistonschools.net before August 25, 2023. The personally identifiable information will be destroyed beginning on **September 7, 2023**, which is more than 45 calendar days from the date of this notice.

Records to be destroyed include, but are not limited to:

- Individualized Education Programs (IEP's)
- Evaluation Reports, including test protocols
- Written notices
- Review of existing data summaries
- All other personally identifiable information within a dis-enrolled students special education file**
**The District may maintain a permanent record of a student's name, address, phone number, grades, classes attended, immunization records, test scores, attendance record, grade level, and year completed without a time limitation.

If you do not fully understand this notice or if you are in need of interpretation, please contact **Peggy Flerchinger** at **208-748-3048**.

This entry was posted on the School District's website on July 7, 2023.

Sincerely,

Peggy Flerchinger

Special Services Director

Lewiston School District

208-748-3048