

(Revised 7/10/23)

5070. ENROLLMENT AND PLACEMENT REQUIREMENTS**8. OUT-OF-DISTRICT OPEN ENROLLMENT (BETWEEN TWO [2] IDAHO SCHOOL DISTRICTS)**

The District will participate in the enrollment option program described in Section 33-1402, Idaho Code, subject to the following conditions:

- A. Actual student enrollment will be considered before approving an out-of-district enrollment application request. As a guide, the District has established the following class sizes as target numbers for year-to-year operation.

20:1 Grades K-3
23:1 Grades 4-5
18:1 Grades 6-12
12:1 Tammany High School

Class Ratios used for admitting students with disabilities into the District's Special Education Program shall be:

14:1 Special Education Services
14:1 Speech Language Pathologist Services
14:1 Physical/Occupational Therapy

- B. Idaho Code 33-1402, requires an application for open enrollment on a form provided by the State Department of Education and available at all schools and the Central Services Office.
- C. A grade level priority waiting list will be created, as needed, to determine the order in which nonresident students will be admitted to the District.
- D. Nonresident students in attendance in the previous school year will be granted the highest priority for the succeeding school year.
- E. A student will be assigned by a District administrator to a school where the class size target numbers are lower than the other schools in the District.
- F. The parent/guardian of a student who is open enrolled who has poor attendance, and/or poor discipline, and/or poor grades during their time in a school of the District will be notified that the open enrollment status may be rescinded and their child may be required to return to their original district of residence at the end of a grading period.

- G. A student who applies and is accepted as a nonresident student in the District will be ineligible to again apply for an enrollment option in the District.
- H. The District will not take any action to prohibit or prevent applications by resident students to attend school in another district.
- I. Transportation to and from school is the responsibility of the parent/guardians. Parents may apply to have their child transported from the nearest existing bus stop servicing the school they will be assigned to. If granted, parents will be responsible for transportation to and from that bus stop.
- J. Application, accompanied by the student's cumulative record, must be made prior to February 1 for enrollment the following year. District administration is given authority to waive the application deadline on a case-by-case basis.
- K. Parent/guardians will be notified within 60 days if the student will be accepted at attend in the District. In situations where the deadline has been waived, parents will be notified within one week of when the decision is made.

OPEN ENROLLMENT APPLICATION

For School Year 20 _____ - 20 _____

Grade _____

This application form (approved March 2000) was prepared pursuant to Section 33-1402, Idaho Code, and may be used by any school district. Any other form must be approved by the State Superintendent of Public Instruction.

NOTE: For out-of-district applicants, a copy of the applicant student's cumulative record must be attached to this application.

Out-of-District Application

Name of Proposed Receiving School _____

School District Name _____

1. Applicant Student's Name _____

Date of Birth _____

2. School Student is Presently Attending:

Name of School _____

Address of School _____

Present Grade Level of Student _____

3. Has the student ever been suspended or expelled from school? Yes ___ No ___

If YES, describe the circumstances (including dates and duration). _____

4. Reason(s) for requesting attendance in this school (optional).

5. Special and/or unique instructional programs in which the applicant student is currently enrolled. (For example: vocational, foreign language, remedial, special education, gifted/talented, etc.) _____

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6. Special and/or unique instructional programs in which the applicant student expects to enroll during the next school year. _____

7. Transportation arrangements that will be made by the parent/guardian.
(Parents/Guardians are responsible for transportation of the transferred student to the nearest bus stop, if served by busing, or to the school in the event that no busing is offered.) _____

8. Parent/Guardian's Name _____
Parent/Guardian's Address _____

Home Phone _____ Work Phone _____
Message Phone _____ Work Phone _____

I have read the school district policy on open enrollment, and hereby request that my son/daughter be permitted to attend _____.

(Name of proposed receiving school)

Parent/Guardian's Signature: _____

Approved Disapproved Date: _____

Superintendent's or Designee's Signature _____

Within 60 days following action on the application, copies must be sent to: Parents, Building Principal and, for out-of-district applicants, the superintendent of the home district. If the application is denied, a written explanation for the denial must be attached.