

Job Title: Grounds Worker

Job Purpose Statement: The job of Grounds Worker was established for the purpose of maintaining an attractive and safe grounds area/s and athletic fields; protecting against erosion; maintaining grounds for assemblies and/or recreational activities (e.g. track, football, graduation, etc.); applying pesticides; and ensuring assignments are completed in a safe and timely manner.

- **Applies** pesticides for the purpose of controlling insects and weeds in accordance with established procedures.
- **Assists** other grounds and maintenance workers as needed and/or assigned (e.g. pouring cement, etc.) for the purpose of ensuring that department and building grounds and maintenance needs are met in a timely and efficient manner.
- **Cleans** landscaped areas and other District locations as needed and/or assigned (e.g. playgrounds, parking lots, athletic fields, etc.) for the purpose of ensuring that assigned areas remain safe and functional and removing trash and debris.
- **Maintains** landscaping, grounds, fences, etc. (e.g. cleaning, pruning, mowing, snow removal, etc.) for the purpose of maintaining around District locations in an aesthetic, safe and functional manner.
- **Maintains** playground equipment for the purpose of ensuring the availability of equipment in safe operating condition in compliance with established guidelines.
- **Monitors** sprinkler systems and landscaped areas (e.g. school grounds, sports fields, etc.) for the purpose of identifying repairs and/or replacement needs and providing an attractive environment.
- **Operates** a variety of grounds keeping equipment in a safe manner (e.g. mowers, back hoes, dump trucks, bobcats, trenchers, etc.) for the purpose of maintaining District grounds.
- **Performs** maintenance and minor repairs as needed (e.g. grounds keeping equipment, shop areas, etc.) for the purpose of ensuring needed equipment is available in a safe operating condition.
- **Plants** a variety of landscaping materials (e.g. lawns, shrubbery, flowers, etc.) for the purpose of keeping the grounds attractive and protecting against erosion.
- **Repairs** irrigation systems and components (e.g. valves, wiring, O-ring, electronic timers, switches, timer motors, panels, etc.) for the purpose of ensuring equipment and/or components are in proper working order.
- **Requests** materials, supplies, equipment, and/or support personnel for the purpose of completing assignments in a timely manner.

- **Responds** to immediate safety and/or operational concerns (e.g. facility damage, vandalism, injured and ill students, alarms, etc.) for the purpose of taking appropriate action and/or notifying appropriate personnel for resolution.
- **Transports** a variety of items (e.g. tools, equipment, supplies, landscaping materials, etc.) for the purpose of ensuring the availability of materials required at job site.

Other Functions

Performs other related duties, as assigned, for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements - Qualifications

Skills, Knowledge and/or Abilities Required:

Skills to: perform multiple tasks with a need to occasionally upgrade skills in order to meet changing job conditions; operate equipment used in grounds maintenance including large and small tractors, weed whips, mowers, hand and power tools, etc.; and adhering to safety practices.

Knowledge of: the use and maintenance of tools and power equipment including mowing, edging, raking and weeding; methods and use of materials, tools and equipment used in general ground maintenance functions; standards for safe use of equipment; and appropriate regulations and codes; proper lifting techniques; proper application of chemicals and safe use of pesticides; integrated pest management; proper methods of storing equipment, materials and supplies; methods of preparing and maintaining various plants, shrubs, lawns, etc.; and safety practices and procedures.

Abilities to: use and operate grounds maintenance tools and equipment safely and effectively; perform general grounds maintenance duties including mowing, edging and weeding; perform minor maintenance and repair ground maintenance equipment and facilities; apply methods to perform general grounds maintenance and grounds reconstruction work; apply herbicides and fertilizers, properly plant flowers and trees; maintain and repair sprinkler systems, understand and follow verbal and written directions, work cooperatively with others; observe legal and defensive driving practices, work independently with minimal supervision; maintain confidentiality of personnel and applicable records; perform a variety of tasks; interact with persons of various age groups and cultural/educational backgrounds; adhere to safe work practices; adjust to flexible work assignments; work under time constraints; make judgments based on common sense; and meet deadlines and schedules.