

JOB DESCRIPTION

JOB TITLE: School Bus Driver

Report Identification Code: edtsbd

Job Purpose Statement: The job of "School Bus Driver" is done for the purpose of transporting students over scheduled routes and/or special events; enforcing rules, regulations, and laws to maintain safety during transport; ensuring vehicle is in safe operating condition of vehicle; and ensuring safety of students during transport, loading and unloading from buses.

Essential Job Functions:

- * **Assesses** situations for the purpose of taking appropriate action to protect students and other passengers from potential emergencies/harm.
- * **Assists** students and passengers for the purpose of providing safe loading and unloading of buses and transporting them safely.
- * **Attends** training for the purpose of maintaining skills and meeting requirements for driving and first aid certification.
- * **Drives** school bus for the purpose of transporting students and passengers over scheduled routes and/or special activities.
- * **Interacts** with students, staff, patrons and passengers for the purpose of maintaining safe, positive environment and communication.
- * **Maintains** (inspects, cleans and fuels) assigned busses for the purpose of providing for safe operating conditions, a sanitary and attractive environment, and ensuring safe transport of students and passengers.
- * **Prepares** written documentation for the purpose of providing written support, accountability and conveying information.

Other Job Functions:

- * **Assists** other personnel as may be required for the purpose of supporting them in the completion of their work activities.

Job Requirements - Qualifications:

- * **Experience Required:** No previous job-related experience

- * **Skills, Knowledge and/or Abilities Required:**

Skills to: operate school buses in a safe manner; use English in both written and verbal form to communicate effectively with students and staff; evaluate schedules and meet deadlines; plan and organize activities; and administer basic first aid.

Knowledge of: vehicle operation; basic maintenance requirements; and driving codes.

Abilities to: understand and carry out oral and written instructions; attend required training courses; work with minimal supervision; work cooperatively with others; make common sense decisions in potentially critical situations; adhere to safe work practices; interact with persons of different age groups and cultural backgrounds, and work under time constraints.

Physical abilities include: lifting up to 40 pounds, sitting/riding for prolonged periods,

climbing/balancing, stooping/crouching/kneeling, reaching/handling, talking/hearing conversations and other sounds, near/far visual acuity/depth perception/visual accommodation/field of vision. Some pushing and pulling may be required.

- * **Education Required:** None specified
- * **Licenses, Certifications, Bonding, and/or Testing Required:** Fingerprint/criminal justice clearance; valid driver's license and evidence of insurability and be at least 21 years of age; drug/alcohol testing clearance; DOT physical; possession of a Class B Commercial Driver's License (CDL) with school bus endorsement without an airbrake restriction, or the ability to obtain within 90 days of hire; Idaho State School Bus Driver's Certification; first aid and CPR certification.