

JOB DESCRIPTION

JOB TITLE: Crossing Guard

Report Identification Code: edicsg

Job Purpose Statement:

To provide for the safe movement of children and other pedestrians/cyclists to and from school when crossing public roadways; instruct and encourage children to develop sound traffic safety patterns of behavior; serve as a positive role model and representative of the School District.

Essential Job Functions:

Managing crosswalks and providing for the safety of children, pedestrians and cyclists by:

- Watching for gaps in traffic and safely crossing children, pedestrians and cyclists across the roadway or intersection while holding a "stop" sign in such a manner as to be visible and conspicuous to approaching vehicles.
- Following safe traffic procedures by not directing traffic, but waiting for safe gaps in traffic patterns before crossing children and pedestrians.
- Assisting students for the purpose of safe access to and from school.
- Encouraging students to cross streets safely and taking opportunities to educate students on safe crossing procedures.
- Maintaining regular and consistent attendance and punctuality.
- Being aware of potential hazardous or dangerous situations and taking appropriate action including informing appropriate individual(s) of concerns.
- Serving as a good example to children.

Serving as a positive representative for the school district by:

- Exhibiting professional, reasonable and prudent behavior.
- Being familiar with pertinent policies and procedures.
- Wearing approved crossing guard uniform.
- Caring for crossing guard equipment.
- Attending training as required.
- Working well with others and following directions and instructions.

Other Job Functions:

- Performing other duties as assigned.

MINIMUM QUALIFICATIONS

Required Skills/Knowledge and Abilities:

Knowledge of: Basic traffic laws, school zone signage and pavement marking(s).

Skills to: interact well with others; communicate well both verbally and in writing; work and relate well with children, colleagues and the public;

Ability to: attend training sessions as required; maintain a positive attitude; work effectively and courteously with a wide range of pedestrians of all ages and backgrounds; be dependable and punctual; maintain an orderly appearance; follow verbal and written instructions; work well with minimal supervision; use good judgment and react appropriately and quickly to potentially dangerous situations; read, write, and speak English fluently.

Physical ability to: continuously stand and walk outdoors and work in inclement weather; continuously lift and reach overhead, above the shoulders and horizontally using a stop paddle; see potential problems from long distance and at night; possess sufficient vision, hearing and mobility to perform essential job functions.

Preferred Qualifications:

Education and Experience: High School Diploma or Equivalent; prior related experience; experience working with children.