



Independent School District No. 1

<http://www.lewistonschools.net>

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Achieve . . .
Succeed . . .
Go Beyond!

3317 12th Street Lewiston, ID 83501-5308 208.748.3000 Fax 208.748.3059

May 31, 2022

Cut-off will always be the 8th of the month

FROM: Dezra Marcell
Accountant

TO: All Employees

RE: Payroll Cut-Off / Due Dates / Payday

PAYROLL SCHEDULE 2022 – 2023

**TIME SHEETS
CUT-OFF:**

**PAYROLLS must be into the
payroll office by 12:00 P.M. on:**

PAY DAY:

JULY	08, 2022	MON	11, 2022	WEDNESDAY	20, 2022
AUGUST	08, 2022	TUE	09, 2022	FRIDAY	19, 2022
SEPTEMBER	08, 2022	FRI	09, 2022	TUESDAY	20, 2022
OCTOBER	08, 2022	MON	10, 2022	THURSDAY	20, 2022
NOVEMBER	08, 2022	WED	09, 2022	FRIDAY	18, 2022
DECEMBER	08, 2022	FRI	09, 2022	TUESDAY	20, 2022
JANUARY	08, 2023	MON	09, 2023	FRIDAY	20, 2023
FEBRUARY	08, 2023	THU	09, 2023	FRIDAY	17, 2023
MARCH	08, 2023	THU	09, 2023	MONDAY	20, 2023
APRIL	08, 2023	MON	10, 2023	THURSDAY	20, 2023
MAY	08, 2023	TUE	09, 2023	FRIDAY	19, 2023
JUNE	08, 2023	FRI	09, 2023	TUESDAY	20, 2023
JULY	08, 2023	MON	10, 2023	THURSDAY	20, 2023

*** MONTHS – PAID EARLY AUGUST, NOVEMBER, FEBRUARY, MAY

Lance R. Hansen
Superintendent

Elisabeth G. Fenter
Director
Curriculum & Instruction

Peggy S. Flerchinger
Director
Special Services

Leann L. Hubbard
Director
Business Services

Kimberly K. Eimers
Director
Student Services