



Book	District Rules and Regulations
Section	5000 - STUDENTS
Title	Medication
Code	5425
Status	Active
Adopted	January 8, 1996
Last Revised	July 23, 2012

There are students with chronic illnesses, long-term health conditions as well as students recovering from temporary illnesses who need to have medication administered at school. When medication must be administered to students at school, the goal is to provide for students' health needs safely. Therefore,

1. The parent must provide a written request in order for over-the-counter medication to be administered to students. The School Medication Form must be completed in order for any prescription medication to be administered to students.
2. All prescription medication must be in the original container with the student's and the doctor's names and directions clearly marked on a pharmacy label.
3. All over-the-counter medication must be in the original container with parent's special instructions in writing for their individual child which includes the time or situations to be given and the dosage.
4. For short-term medication, a sufficient amount of medication should be provided for the period during which the medication is to be given.
5. A designated staff member should assist students in taking medication except for self-administered medications as described below.
6. All medication, except those approved for keeping by students for self-medication, will be kept in secured storage to reduce the potential for accidental loss or misuse.
7. Each time a staff member administers medication, a record will be maintained, noting the time, amount, and name of the staff administering the medication.
8. If a change in dosage for prescription medication occurs, parents must provide written verification from the doctor.
9. If the student's AM dose is forgotten at home, the parent will be called to authorize administration of the missing dose. If the missing dose is administered at school, it will be recorded in the medication log.
10. The District may not administer medication in dosages that exceed the maximum dosage guidance of the current Physicians' Desk Reference.
11. Medications unclaimed by parent/guardian by the last day of the current school year will be disposed of in a proper manner as determined by the school administration. The same disposal procedure will be followed for medications left at school beyond the date that the treatment is complete.
12. Staff members involved with the administration of medication should be sensitive to and will be aware of issues of confidentiality in carrying out this responsibility.
13. Self-administration of medication (prescription and non-prescription) is permitted with written authorization of the parent or guardian and when the student's maturity level is such that he/she could reasonably be expected to appropriately administer the medication on his/her own.

14. The Lewiston School District shall incur no liability as a result of an injury arising from the self-administration of medication by the student.

15. Students will not be allowed to self-administer narcotics, prescription painkillers, Ritalin or other medication for emotional disorders.