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**LEWISTON SCHOOL DISTRICT**

2017-2018 EDUCATIONAL SUPPORT

 PERSONNEL OF THE YEAR AWARD

Nominations are open for the Lewiston School District 2017-2018 Educational Support Personnel (ESP) of the Year Award. Fellow staff members, school district employees, parents, students, and the general public are welcome to complete and return a nomination form. Forms are available at Central Services (3317 12th Street), on the District’s website and at each school’s administrative office.

The timeline for the selection process is listed below.

**November 28, 2017** NOMINATIONS OPEN: Forms available at Central Services, within each school or online at: <https://www.lewistonschools.net/staff-resources/forms/>

**March 16, 2018** NOMINATIONS CLOSE: Forms must be returned to Central Services by 4:30 PM.

**April 11, 2018**  SELECTIONS MADE: A review committee selects the Lewiston Educational Support Personnel of the Year for 2017-2018.

**May/June 2018** SELECTIONS ANNOUNCED: Selections are announced within buildings and at the Board of Directors’ meeting.

All forms should be returned to Human Resources; Central Services at 3317 12th Street, Lewiston, ID 83501 by Friday, March 16, 2018. Forms may also be sent via e-mail to Kathy Vellegas, Human Resources Supervisor at kvellegas@lewistonschools.net. Questions may be directed to: (208) 748-3042.

We look forward to receiving your nomination!