## STEPS TO CREATE A NEW CLUB

## Process:

- 1. Fill out New Club Application
- 2. Submit application to administration
- 3. Create a club constitution
- 4. Submit constitution to executive council (ASB Officers and class officers)
- 5. Executive council reviews and checks for any club duplications
- 6. President of proposed club presents club to student council
- 7. Student council votes to or to not approve the club